

# APhA Foundation Executive Residency in Association Management & Leadership

The APhA Foundation Executive Residency is a postgraduate training program conducted at the Headquarters of the American Pharmacists Association Foundation in Washington, DC. Coordinated under the direction of the Executive Director of the APhA Foundation, this residency aims to train pharmacy college graduates in the many aspects of association management.



“The APhA Foundation Executive Residency prepared me for an exciting and dynamic career in association management. Learning from talented staff with diverse career backgrounds was just one of many rewarding aspects of the experience. I was part of the team from day one and had many opportunities to directly contribute to projects and programs aimed at advancing both the Association and the profession. The leadership, communication, and project management skills that I developed and refined throughout the program are applicable to a variety of non-traditional practice settings and will have a lasting impact on my career.”

Ryan Burke, Executive Resident 2013-2014  
Associate Director, Practice Initiatives  
American Pharmacists Association  
University of Louisiana at Monroe, Class of 2013

## Purpose and Objectives

- Train individuals for leadership positions within the profession and in national, regional, state and local professional pharmacy or other health-related organizations.
- Provide opportunities for interested college graduates to develop skills and knowledge in four major competency areas: Leadership and Advocacy, Association Management and Operations, Constituent Engagement, and Pharmacy Practice Advancement.



“As a young pharmacist interested in leadership, policy, and advocacy, the APhA Foundation Executive Residency program helped to shape my knowledge and understanding of association management. This experience refined my own leadership and communications abilities – skills that translate into any practice setting or profession. At the organizational level, I gained so much from creative and talented staff members who have backgrounds and experiences inside and outside of healthcare. The most rewarding activity was the ability to advance the profession through collaboration – as a participant in interdepartmental activities at APhA and in multi-stakeholder coalitions.”

Brian Lawson, Executive Resident 2008-2009  
Director, Professional Affairs  
Board of Pharmacy Specialties  
West Virginia University, Class of 2008

## Residency Training Schedule

- The Resident participates in an orientation program with APhA Foundation and APhA staff.
- The Resident completes several major projects, based on a training schedule constructed in consultation with the Residency Program Director and appropriate staff. The schedule consists of a minimum of 2,000 hours of training time, extending over a period of at least 50 weeks.
- At the discretion of the Residency Program Director, the Resident attends meetings of the APhA Foundation Board of Directors, the APhA Board of Trustees, and key committees. When feasible, the Resident attends conferences and meetings of congressional committees, federal agencies, and professional pharmacy and health-related organizations.
- The Resident will attend and actively participate in professional staff meetings and will serve as an observer or participant member of specified staff committees and task groups.
- The Resident will have the opportunity to work with and learn from APhA staff across many of the APhA departments, including but not limited to: Pharmacy Practice, Government Affairs, Business Development, Education, Marketing, Membership, Student & New Practitioner Development, Finance, Publishing, and many others.

## Qualifications and Selection of the Resident

- The resident shall be a graduate of an Accreditation Council for Pharmacy Education (ACPE) accredited college or school of pharmacy.
- The resident shall be recommended by present or former employers, preceptors, college faculty, or dean.
- Selection of the resident shall be the responsibility of the APhA Foundation Interim Executive Director.

## Compensation

The Executive Resident receives a stipend and benefits, including:

- Social Security withholdings through payroll deductions.
- Health and dental insurance for the Resident. Family coverage may be obtained.
- Group term life insurance and long-term disability insurance.
- Ten days personal leave during the one-year period.

## Certificate

- The Foundation awards the Resident a certificate upon satisfactory completion of the APhA Foundation Executive Residency.



“The APhA Foundation Executive Residency in Association Management and Leadership provides an incomparable experience for those pharmacists who are interested in engaging in and advocating for the profession of pharmacy at a national level. My experience provided me with a comprehensive look at pharmacy policy, the variability and innovation of pharmacy practice, and the inner workings of a national association. The work, and especially the networking, I was able to do as the Executive Resident left me well prepared for—and motivated to pursue—a career in pharmacy policy and association management.”

Krystalyn Weaver, Executive Resident 2012-2013  
Director, Policy and State Relations  
National Alliance of State Pharmacy Associations  
University of Toledo, Class of 2012

## APPLICATION INFORMATION AND PROCEDURES

1. The submission form for the APhA Foundation Executive Residency can be found at <https://apha.secure-platform.com/a/solicitations/home/64>. Within the form, candidates will upload a cover letter and curriculum vitae (CV) which will include, at minimum, the following:
  - Contact information: Name, address, phone number, and e-mail address.
  - Education and training: Institutions, location, years attended and dates of graduation, type of training or major subjects, degrees, and certificates.
  - Professional and related experience: Institution or organization, location, dates, type of work, and position title.
  - Organizational memberships: Professional, honorary, service, and social.
  - Publications.
  - Honors or awards received.
  - Personal objectives: A brief description of future goals and aspirations and why the applicant believes the APhA Foundation Executive Residency will be of value.
2. The application requires two letters of recommendation from any of the following: a present or former employer, preceptor, college faculty, or dean. Recommenders should submit their letters directly within the OpenWater application portal.
3. Final candidates will have a personal interview, at the candidate's expense, at APhA Headquarters in Washington, DC.
4. Appointments begin in mid-June and terminate by June 30 of the following year.
5. The deadline for receipt of application materials is **December 31, 2016**.
6. Applicants will be notified of the selection committee's decision no later than **February 2017**.