The APhA Foundation Executive Residency is a postgraduate training program conducted at the Headquarters of the American Pharmacists Association Foundation in Washington, DC. Coordinated under the direction of the Executive Director of the APhA Foundation, this residency aims to train pharmacy college graduates in the many aspects of association management.

Purpose and Objectives

- Train individuals for leadership positions within the profession and in national, regional, state and local professional pharmacy or other health-related organizations.

- Provide an opportunity for interested pharmacy college graduates to receive training and experience in association administrative practices and procedures.

Residency Training Schedule

- The Resident participates in an orientation program with the APhA Foundation, APhA, the Pharmacy Technician Certification Board, Board of Pharmacy Specialties, and the Pharmaceutical Services Support Center.

- The Resident completes three to five major projects, based on a training schedule constructed in consultation with the APhA Foundation Executive Director. The schedule consists of a minimum of 2000 hours training time, extending over a period of at least 50 weeks.

- At the discretion of the Executive Director, the Resident attends meetings of the Board of Directors, key committees and the Advisory Committee. When feasible, the Resident attends conferences and meetings of Congressional Committees, federal agencies and professional organizations including the American Medical Association, the United States Pharmacopeia Convention, Joint Commission of Pharmacy Practitioners and other professional pharmacy and health-related organizations. Visits to other associations are also scheduled.

- The Resident will attend and actively participate in professional staff meetings and will serve as an observer or participant member on specified staff committees and task groups.

As a young pharmacist interested in leadership, policy, and advocacy, the APhA Foundation Executive Residency program helped to shape my knowledge and understanding of association management. This experience refined my own leadership and communications abilities -- skills that translate into any practice setting or profession. At the organizational level, I gained so much from creative and talented staff members who have backgrounds and experiences inside and outside of healthcare. The most rewarding activity was the ability to advance the profession through collaboration -- as a participant in interdepartmental activities at APhA and in multi-stakeholder coalitions.”

-Brian Lawson, Executive Resident 2008-2009
Director, Professional Affairs
Board of Pharmacy Specialties
West Virginia University, Class of 2008

“...The APhA Foundation Executive Residency has given me a deep understanding of association management and has sharpened my ability to think big, set realistic goals, and outline the incremental steps needed to succeed. The residency strengthened my communication, organizational, and critical thinking skills, which has allowed me to easily transition into my current role as the APhA Foundation Director of Applied Innovation.”

-Lindsay Watson, Executive Resident 2010-2011
Director of Applied Innovation
APhA Foundation
Rutgers University, Class of 2010
APPLICATION INFORMATION AND PROCEDURES

1. There is no formal application form. Applicants should electronically submit a cover letter, curriculum vitae and two recommendation letters addressed to the Executive Director of the APhA Foundation, Mindy D. Smith. The following information must be included:
   - Contact information: Name, address, phone number, and e-mail address.
   - Education and training: Institutions, location, years attended and dates of graduation, type of training or major subjects, degrees and certificates.
   - Professional and related experience: Institution or organization, location, dates, type of work and position title.
   - Organizational memberships: Professional, honorary, service, and social.
   - Publications.
   - Honors or awards received.
   - Personal objectives: A brief description of future goals and aspirations and why the applicant believes the APhA Foundation Executive Residency will be of value.
   - Two recommendation letters from any of the following: a present or former employer, preceptor, college faculty or dean. Submit directly to Mindy Smith at info@aphafoundation.org

2. Final candidates will have a personal interview, at the candidate’s expense, at APhA Headquarters in Washington DC.

3. Appointments begin on July 1 and terminate June 30 of the following year.

4. The deadline for receipt of application materials is January 10, 2014.

5. Applicants will be notified of the selection committee’s decision no later than February 2014.

Send cover letter, curriculum vitae and recommendation letters to Mindy Smith, APhA Foundation Executive Director, at info@aphafoundation.org